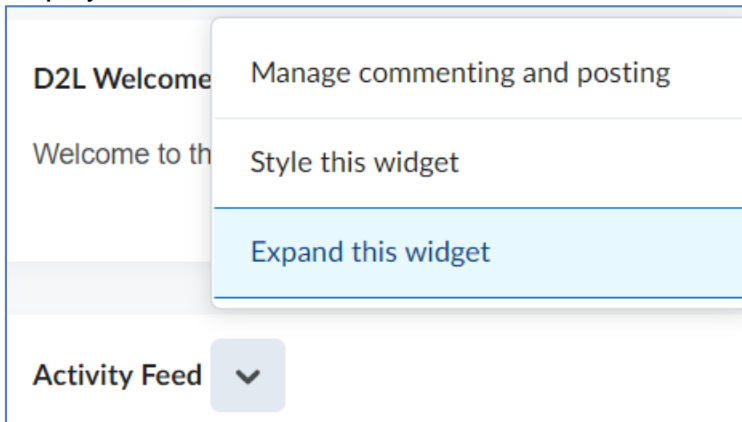
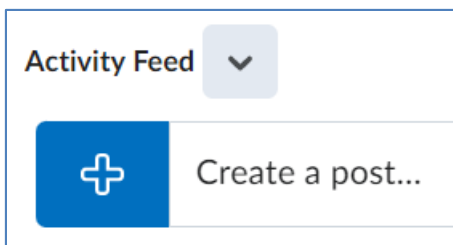


Posting in Brightspace Activity Feed

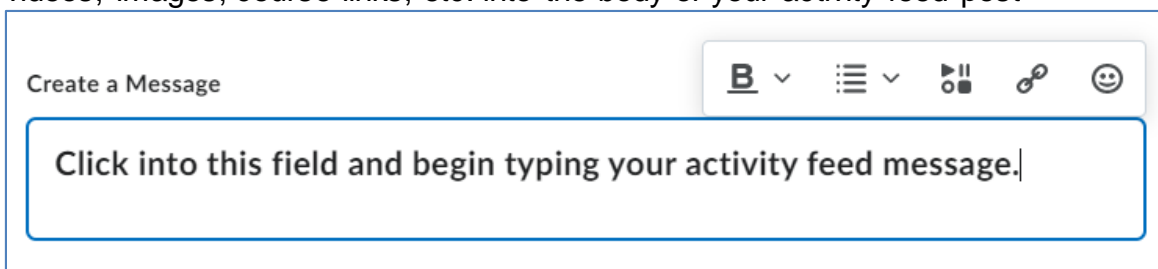
1. From the **Course Home Page**, click the **Chevron** the **Activity Feed Widget** and select “**Expand this widget**”, if the the activity feed is not currently displayed



2. Click the “+” **Create a Post** button



3. Type in your Activity Feed post in the **Create a Message** field. Once you click into the field you will see a limited rich text editor appear. You can add videos, images, course links, etc. into the body of your activity feed post



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4. If you wish to allow student comments to this Activity Feed post, ensure the **Allow Comments** checkbox is selected



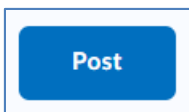
5. To upload attachments, click the **Attachments** icon



6. To schedule your Activity Feed post for a later date, click **Post Later** and schedule the post



7. Click **Post**



8. Once you have made an Activity Feed post, you can edit the message, pin/unpin the post, or delete the message. Click the **Elipses** to display this menu

