Accommodations/Special Access at the Course Level in Brightspace

Brightspace allows instructors to set exam accommodations, called "Special Access" for students at the course level. Using this course level special access means the instructor can indicate the exam accommodation for a student and it will apply to all quizzes/tests/exams within that course.

1. Click on the **Roster** link on the NavBar in your Brightspace course. (If "Roster" is not on your NavBar, you can access this information from the Course Admin Panel and then click on Classlist.)

2. Click the **Chevron** next to the student who requires the special access and select **Edit Accommodations**

3. Click the **Modify Time Limit** checkbox and enter the **Multiplier of original quiz time** (e.g., 1.5 times or 2 times), this will apply to all quizzes/tests within

your course

Edit Accommodations ✕

Tamara Student3

Quizzes ⌄

Timing

☑ Modify Time Limit

Multiplier of original quiz time

⦿ [1.5|] times

Extra time

◯ [0] minute(s)

4. If the student's accommodation plan calls for them to have access to right click, select the **Always Allow Right Click** checkbox

Controls

☑ Always Allow Right Click

5. Click **Save**

6. The student will now have the **User has accommodations** icon next to their name on the roster

⚑ Student3, Tamara ⌄ ⚙

User has accommodations